

**Oak Creek Estados Condominium Association  
HOA and Board of Directors Meeting**

**Agenda**

Meeting Date: 7-24-18

Meeting Time: 10:00 AM

Meeting Location: Oak Creek Estados Clubhouse

1. Call to order
2. Pledge of Allegiance
3. Quorum Determined
4. Approval of past minutes
5. Officer reports

**President:** Accomplishments ( money savings, maintenance, newsletter, etc.), Forensic Audit of Oak Creek Estados Books, Susan resignation, Treasurer assignment, new computer for Susan.

**Vice-President:**

**Secretary/Treasurer:** Fielding questions, financials

6. Open forum for owners (2 minutes per individual)
7. Old Business
8. Next Meeting Date;
9. Adjournment

**EXECUTIVE MEETING TO FOLLOW IF NECESSARY**

**Oak Creek Estados Condominium Association  
Board of Directors Meeting Minutes  
7-24-18**

The meeting was called to order at 10:00 AM in the OCE Clubhouse and the pledge of allegiance was recited.

Quorum was established with Peter Zid, Rex Kuhl, Tom Freestone, Nick LaBarbera, John Jones Susan Port and Mary Zordan present.

1. Past minutes were approved with Mary Zordan motioning and Peter Zid second.
2. President Nick LaBarbera went over the accomplishments of the BOD this past year. *Phone protocol program for residents, Jane B. taking care of pool and spa, pool has been drained and acid washed along with new tiles, speed bumps being replaced, chimney caps replaced, new concrete drive, sidewalk pavers, catwalks and roofs repaired, ongoing new landscaping, getting quotes for security cameras and a new computer for Susan.* Jim Spear will perform a forensic audit on OCE books. Susan Port has resigned from the Board and will work as office manager. In the event OCE hires a new office manager, Susan Port may be reinstated as Treasurer ( Peter Zid motioned with Tom Freestone second). Peter Zid to take over duties as Treasurer. OCE Estados is currently saving over \$400.00 per month with the changes that have been made to management.
3. Vice President John Jones reports the catwalks have not been done properly and will be redone by contractor. No monies have been paid to contractor.
4. OPEN FORUM: It was suggested the BOD look at the Arizona Condominium Act in order to run the board in a legal manner. The BOD will look into this matter. A suggestion was made to have an instruction sheet for the operation of the Barbeque units. Several complaint regarding AB&B people utilizing the pool after closing, being very noisy and eating in the pool area. F building has a water leak which may be coming from the cooler. The BOD will look into padlocking the pool after 10:00PM and hiring a security guard for the evening hours (Peter Zid motioned and Tom Freestone second).
5. The next meeting date will be on Saturday 8-25-18 at 8:00 AM
6. Meeting was adjourned at 11:40AM

Minutes compiled by: Peter Zid, Secretary/Treasurer