

OAK CREEK ESTADOS  
Board of Directors Minutes  
Regular Meeting

Meeting Date: March 20, 2018

Meeting Time: 9:30 AM

I. President called meeting to order at 9:40 AM with a quorum established, five directors, John Jones, Tom Freestone, Susan Port, Rex Kuhl and Mary Zordan via phone.

II. Open Forum – Each resident will have 2 minutes to express concerns. This meeting will be recorded so that it may be referred back to for accurate reporting. No one to report.

III. Approval of past minutes: February minutes; Motion made by Susan, seconded by John Jones

IV. President's Report:

1. Email from Andrew Bailor regarding security/monitor of complex. No discount as Nick was looking into.
2. A call from A16 regarding rodent problem and speaking to Barbara, Property Manager she said A16 email her and said exterminator came and took care of problem.
3. B07 – Lien discussion has been turned over for Tom Freestone and Susan Port who will keep the board abreast on situation.

V. Maintenance Report: Nothing at times

VI. Vice President, John Jones

1. Asked that if maybe the maintenance man, Dan should attend the meetings, it was discussed that Dan should do a monthly report that could be read at the meetings and if any questions were to arise they should be asked directly to him.

VII. Treasurer Report: Susan Port

January Financials; Motion to approve the Treasure's report was made by Tom Freestone and Seconded by John Jones. Unanimously passed.

VIII. Secretary Report:

1. Barbara Spude, Property Manager will take minutes.

IX. Old Business:

1. Nothing at this time.

X. New Business;

1. Spring planting of plants around the complex will begin soon with Dan, maintenance doing the irrigation and planting. Cost of plants \$500.00 and Dan's time will be added for a complete cost.

XI. Next meeting to be held Tuesday, April 24, 2018 @ 10:00 AM.

XII. Motion to adjourn meeting at 10:45 AM by Nick LaBarbera and seceded by Rex Kuhl.  
Passed unanimously.

Respectfully submitted:

Barbara Spude, Property Manager