

Oak Creek Estados Condominium Management Corporation
65 Verde Valley School Road, B17
Sedona, Arizona 86351
928-284-0540
www.oakcreekestados.com

UNIT: _____

FORM: LONG/SHORT TERM RENTAL- (NON-OWNER TENANT/GUEST)

The size of the unit will determine the number of occupants and will adhere to standards determined by the AZ Dept Real Estate: 1bdrm= 3, 2bdrm= 6, 3bdrm= 9. (PER HUD GUIDELINES)

THIS FORM CAN BE USED FOR:

Long term Form: form must be turned into the Estados office within 15 days of move in. Fees are to be paid by owner/ tenant or mgmt. company, to HOA Estados. Fees are \$25.00 processing fee and \$15.00 Amenity fee. These are onetime charge fees per rental as long as tenant/owner remain same.

IF FEES ARE NOT PAID OWNER ACCOUNT WILL BE CHARGED.

Short Term Form: Form must be turned into Estados HOA office within 15 days of occupancy. Owner/ Mgmt. company pay these fees to the Estados HOA.

FEES: \$25.00 processing, \$15.00 Amenity. These fees will occur on each new rental.

IF FEES ARE NOT PAID OWNER ACCOUNT WILL BE CHARGED.

NAME OWNER/ PROPERTY MGR _____

PHONE _____

NAME OF ALL ADULT OCCUPANTS: A _____ B _____

C _____ D _____ E _____

F _____ G _____ H _____

I _____

MOTOR VEHICLES: LIC PLATE _____ MAKE/ MODEL/ COLOR _____

LIC PLATE _____ MAKE/ MODEL/ COLOR _____

RENTAL TERM: DATE FROM _____ TO: _____

I/We understand that as a condition of acceptance as a tenant or resident non-owner, I/We agree to comply withal the OCE Rules and Regulations as set forth by the OCE Board of Directors in the past and adopted in the past and future.

Initial: _____

The signature(s) below verify that all information given is accurate and truthful.

TENANT(S) OR RESIDENT NON-OWNER(S):

SIGNATURE _____ SIGNATURE _____ DATE _____

OWNER/ PROPERTY MGR.

SIGNATURE _____ SIGNATURE _____ DATE _____

****FOR EMERGENCY PURPOSES YOU MAY WISH FOR THE ESTADOS OFFICE TO HAVE THE FOLLOWING**

Contact info _____

Phone _____ Email: _____

Pet Information: _____

Revised 10-21-19