

Oak Creek Estados

Board Meeting Minutes

2/27/2021 via Zoom Remote

Attendees: Claudia Ronaldson-Treasurer, Caroline Oreel-Secretary, Susy Port-OCE office administrator, Mark Locke-President, Heidi Kenney-VP, Catherine Mauro-BOD, Jill Russell, Catherine Mauro-BOD

Call to Order: 9:03am by Mark Locke

President's Report: None

Treasurer's Report: 1. Financials-February income is steady, reserves are steady.
2. Proposed 2021 Budget-discussed and approved.

Committee Reports: 5 Year CIP Plan - Mark is formulating and will be contacting accountant, to be updated at next BOD meeting.

Old/Unfinished Business: 1) Mistletoe and tree have been removed, likely needed every 5 years
2) Vendor/Contractor list - Susy Port has finished a list of vendors for the office and BOD.
3) Speedbumps - Motion to go ahead with concrete speedbump and have Heidi decide on 1 or 2 contingent on estimates-Caroline Oreel, second-Claudia Ronaldson, approved unanimously
4) Boiler maintenance - Plumber is getting a list of parts for costs, no schedule for preventative maintenance at this time.
4) Landscape lighting is done at Bldg C & D, continuing with project as time allows.
5) 16 lounge chairs for the pool area delivered yesterday, umbrellas not ordered yet.
6) Bldg C water shut off key - Ken is contacting Big Park Water.
7) Looking into a digital online copy of documents for the BOD to access. Looking into Google docs.

New Business: 1) Selection of bid for pool leak inspection will be based on questions for the companies.
2) Planter flowers - project postponed for now.
3) Company that makes stairs no longer available. Caroline Oreel will look into new supplier if pictures of current stairs can be emailed to her.
4) Front garden landscaping still on schedule for April
5) Security camera policy finalized. To be put up on office window and online.
6) Motion to allow Caroline Oreel to contact the OCE attorney concerning switching assessments to email-Caroline Oreel, second-Mark Locke, approved unanimously
7) Motion to allow \$50 to paint pickleball court-Mark Locke, second Claudia Ronaldson, unanimously approved. Motion to get a new sign for Tennis/Pickleball court-Mark Locke, second-Catherine Mauro, unanimously approved
8) Revisiting R&Rs was postponed until more time is available.

Property Supervisor's Report:
Emailed to BOD

Next Meeting: Open Meeting 4/17/2021 @ 9:00 via Zoom, Executive Meeting to follow. Owners with any concerns to put on the April agenda should contact the BOD at ocebod65@gmail.com.

Adjournment: 10:54am